

Date as postmark

Dear Applicant

Support Worker – Forth Valley Service

Thank you for expressing an interest in the post of Support Worker based in Forth Valley Service which covers Falkirk, Clackmannanshire, Stirlingshire and surrounding areas. The salary for this position is £9.00 per hour.

Successful candidates will be required to become a member of the Protecting Vulnerable Groups (PVG) Scheme for Adults/Children, the cost of which will be met by Crossroads.

A driving licence and use of a car is desirable.

Please find enclosed the following documents:

- Employment Application Form
- Employment Application Form Guidelines for Applicants
- Equal Opportunities Monitoring Form
- Criminal Convictions Form
- Candidate Privacy Notice
- Job Description
- Person Specification
- Service Information

Should you require the above information in an alternative format or wish to request a copy of the following policies please contact Human Resources on 0141 226 3793:

- Equal Opportunities Policy
- Protection of Children / Protection of Vulnerable Adults Policies
- PVG Policy / PVG Procedure
- Recruitment and Selection Policy and Procedure
- Recruitment and Employment of Ex-Offenders Policy

Completed applications should be returned to Liz Torrance, Service Manager at Crossroads Caring Scotland, National Office, 24 George Square, Glasgow, G2 1EG or by emailing recruitment@crossroads-scotland.co.uk.

Please ensure you add sufficient postage and the correct postal address when returning your application form by post.

I look forward to receiving your completed application form.

Yours sincerely



Joe McGeady
Operational Director