

Date as postmark

Dear Applicant

Support Worker – Aberdeenshire Service

Thank you for expressing an interest in the post of Support Worker based in Aberdeenshire Service. The salary for this position is £9.30 per hour.

Successful candidates will be required to become a member of the Protecting Vulnerable Groups (PVG) Scheme for Adults/Children. If you are already a PVG Scheme member you will be asked to obtain a PVG Scheme Update. Crossroads will pay the fee at the time of your application and you will be asked to reimburse the fee within the first few months of your employment.

A driving licence and use of a car is desirable.

Please find enclosed the following documents:

- Employment Application Form
- Employment Application Form Guidelines for Applicants
- Equal Opportunities Monitoring Form
- Criminal Convictions Form
- Candidate Privacy Notice
- Job Description
- Person Specification
- Service Information

Should you require the above information in an alternative format or wish to request a copy of the following policies please contact Human Resources on 0141 226 3793:

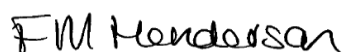
- Equal Opportunities Policy
- Protection of Children / Protection of Vulnerable Adults Policies
- PVG Policy / PVG Procedure
- Recruitment and Selection Policy and Procedure
- Recruitment and Employment of Ex-Offenders Policy

Completed applications including; Application Form, Equal Opportunities Monitoring Form, Criminal Convictions Form and Candidate Privacy Notice should be returned to Human Resources at the above address or by emailing recruitment@crossroads-scotland.co.uk.

Please ensure you add sufficient postage and the correct postal address when returning your application form by post.

We look forward to receiving your completed application form.

Yours sincerely



Fiona Henderson

Operational Director